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| Reporting on irregularities, misuse, fraud or corruption within the administration of funds or the suspicion thereof |

**FRAME, VOICE, REPORT!**

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| This form should be used for reporting of irregularities, misuse, fraud or corruption within the administration of funds or the suspicion thereof.  The form must be completed in [language] and should not exceed 3 pages, using the font Arial 11.  Confirmed cases of irregularities will be reported to the EU Commission. |

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| **Reporting date** |  | |
| *to be filled out by MFA* |  | |
| **1. Name of the Grant holder(s) (organisation(s))** | | |
| Organisation name(s): |  | |
| Contact person: | Phone number | E-mail |
| 2. General information regarding the grant | | |
| Ref.no. (*if any*) |  | |
| Title of the Action: |  | |
| Locality (country, region where the Action is implemented) |  | |
| Is this a new case? | Yes | No |
| If no:  Date of prior report(s) sent to the EU? *to be filled out by [inset partner name]* | | |

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| 3. Information regarding the irregularities or suspicion | |
| **4. Sum of grant from FVR (in [inset valuta])** |  |
| **5. Type of irregularity (e.g. corruption, vandalism, non-compliance with legislation):** |  |
| **6. In case of corruption, specify the type of corruption (e.g. theft, nepotism):**   |  | | --- | |  | | [blank](http://formularer/KVA/csager/_layouts/FormServer.aspx?XsnLocation=http://formularer/KVA/csager/CSager/Forms/template.xsn&SaveLocation=http://formularer/KVA/csager/CSager&Source=http://formularer/KVA/csager/CSager/Forms/AllItems.aspx&DefaultItemOpen=1) | |  |
| **7. When and how has the suspicion arisen - 10 lines maximum** | |
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| **8. Short resumé of case** | |
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| **9. mitigation measures: Which internal or external steps have been taken in relation to the case – 10 lines maximum** | |
| E.g. internal investigations, external investigations, police report, report to authorities etc. | |
| **10. When are the results of these steps expected?** | |
| Date: | |
| **13. Further remarks** | |
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